



# CIPD Level 5 Diploma in Human Resources Management

*'HR professionals want increased recognition from the CIPD'*

"As you'll know from your own experience there is nothing easy about being a HR manager and here at DPG we are familiar with the challenges you face on a daily basis. That's because every one of our facilitation team has been in your shoes and has first hand experience in the field of Human Resources"

"Now, for the first time, the complex skill set you use every day has been researched and quantified, and the best HR practices identified, leading to the development of this CIPD Level 5 Diploma in Human Resources Management that gives you the professional recognition you deserve"

Robert Wagner, Managing Director DPG plc.

# CIPD Level 5 Diploma in Human Resources Management



## Guaranteed success:

We were the first CIPD provider to make this guarantee. Essentially, we are so confident in the quality of our programmes that we guarantee to refund your fees if you do not pass. All we ask is that you attend all sessions and submit all of your work on time.

### Who is the programme aimed at?

The programme is aimed at aspiring and existing Human Resources managers, consultants and those who have completed the CIPD Certificate in Personnel Practice.

HR plays a key role in determining organisational success and this programme will provide you with the skills, knowledge and understanding to be exceptional in all aspects of your career in HR.

### Exceptional quality:

As a leading CIPD provider DPG is ideally positioned to provide development opportunities to those working in the HR field. Our programmes are designed to improve your performance and success and are based upon modern facilitation techniques. Innovative programme design, comprehensive materials and unparalleled support form a highly enjoyable and interactive experience. Developed with the latest thinking and best practice in mind the Diploma will take you to the next level in your HR career.

### Exceptional support:

The programme facilitators have been carefully selected based upon their subject knowledge, practitioner experience and ability to inspire and develop others.

### Practitioner focus:

The programme has been designed to enhance your effectiveness as a HR professional. You will be able to immediately apply your learning within the workplace, gaining instant recognition whilst adding real value.

### Format of the programme:

This programme is delivered on a flexible learning basis and includes:

- Attendance at facilitated workshop events – typically one day per month
- Self study using dedicated hard copy and online learning materials
- Learning sets and group based activities
- Completion of written and skills based assessments
- Maintaining a record of continuous professional development (CPD)



### Programme content:

The content of this programme includes the following key HR Management activities:

#### UNIT TITLES

- **Developing yourself as an effective practitioner**

This unit will enable you to further develop your professional practice through the analysis of the skills, knowledge and behaviours required by an effective HR Manager. Analysis of your own role will enable you to identify development areas that will result in increased effectiveness and contribution both at an individual and organisational level.

- **Analysing the organisational context and the role of HR**

Here you will critically examine the role of the HR function within your organisation together with its contribution to organisational performance. In particular you will explore the HR functions ability to meet internal and external challenges through the creation of a HR plan aligned to organisational goals and objectives.

- **Managing and co-ordinating the HR function**

In this you will explore the issues surrounding the effective management of the HR function. The key focus will be to understand the core functions of HR e.g. building capacity through people, organisational/job design, employee relations, developing careers and skills, and effective HR administration

- **Improving HR practice and service delivery**

The focus of this unit is to explore the different HR service delivery models which you can use to measure your HR performance and initiate service improvement. You will get the opportunity to develop and apply the core knowledge, skills and behaviours you need to improve HR practice within your organisation.

### Additional content:

In addition to the core content the programme also explores:

- The key developments in the theory and practice of Human Resources development so you can apply these to influence your HR strategy
- The strategic approaches that organisations

take to position themselves as employers and up to date techniques and tools for you to use to resource your organisation effectively

- The contribution of reward management strategies to business viability
- The skills of research, data analysis and synthesis in order to make effective HR decisions



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### How long does the programme take to complete?

The programme takes just 10 months to complete.

### Where and when can I start the programme?

You can join the programme from spring 2011 and choose from one of DPG's nationwide venues. Please call the DPG team for the full programme dates.

### Can the programme be delivered on an in-house basis?

Yes in-house tailored programmes are available for groups of 6 or more.

Please contact the DPG team for further information.

### How much does the Diploma cost?

£3,490 plus VAT

The cost includes:

- Attendance at all workshops including lunch
- Innovative training methods to accelerate your learning
- Comprehensive learning materials
- CIPD approved facilitation team
- Support by telephone, email and in person at workshops
- Flexibility to visit other venues at no extra cost
- Full access to DPG Alchemy – the manual and toolkit for all managers
- Guaranteed success or your fees are refunded

### How do I book my place?

Simply call 0161 975 7777 or email [cipd@dpgplc.co.uk](mailto:cipd@dpgplc.co.uk) now to reserve your place.

## Still have questions?

If you have any further questions please call the DPG team on **0161 975 7777** or email us at [cipd@dpgplc.co.uk](mailto:cipd@dpgplc.co.uk)

Subject to CIPD approval

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