



Endorsed & Accredited by



## Managing to Excel (Flexible Learning Materials)

### Overview

DVD based learning package designed to improve the performance of managers in the areas assessed by the [MAP Assessment](#) process.

### Features

12 case study DVDs & 12 workbooks – CD ROM

Uses Activities, Checklists and original [MAP Assessment](#) case study scenarios

Workplace tools and activities

### Benefits

Fully aligned to MAP Assessment competencies

Flexible learning - Managers can work at their own pace

Reduces time spent attending development workshops

Can be used in small self help groups

Each manager can have their own personal copy on DVD

### Related Products

[MAP Assessment](#)

[Management Effectiveness Profile \(MEP\)](#) - On-line 360 degree feedback

[Functional Assessment](#) - On-line assessment of functional competencies

[Professional Management Qualifications](#) – ILM/CMI

Skills Development Workshops



Endorsed & Accredited by



## Managing to Excel (Flexible Learning Materials)

### Competencies Developed

#### Managing Your Job

Time Management and  
Prioritising  
Setting Goals and Standards  
Planning and Scheduling Work

#### Relating to Others

Listening and Organising  
Giving Clear Information  
Getting Unbiased  
Information

#### Building the Team

Training Coaching and Delegating  
Appraising People and Performance  
Disciplining and Counselling

#### Thinking Clearly

Identifying and Solving Problems  
Making Decisions and Weighing Risk  
Thinking Clearly and Analytically

### Investment

Full set of 12 Competencies £ 199

Full set of 12 Competencies for MAP Assessment license holders £99

Full Installation options available for organisations with 5 year licence – please  
Contact the DPG team for further information on 0161 975 777

### Find out more by contacting the DPG team on:

Telephone: 0161 975 777

Email: [management@dpgplc.co.uk](mailto:management@dpgplc.co.uk)

Fax: 0161 975 7575